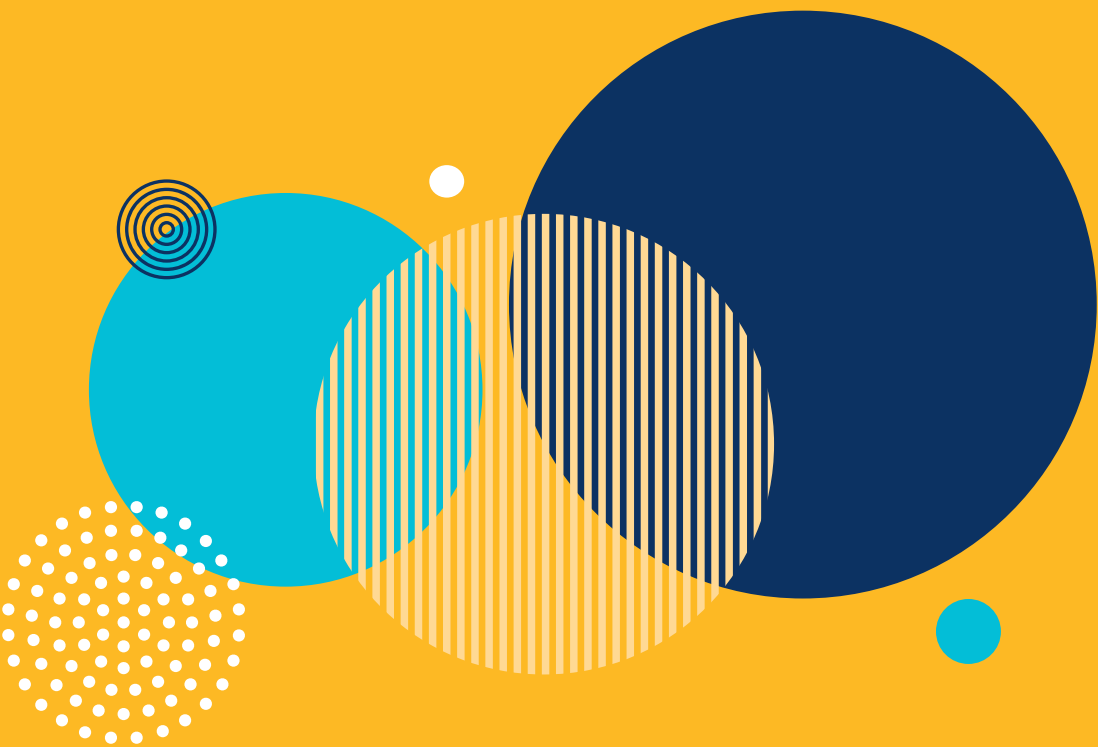


Establish your director knowledge

Fiji Directors Course



Three-day course
2020 Dates

Suitable for Directors:
Directors · Senior Executives · Starting Level

A foundation course for board directors

Overview

The *Fiji Directors Course* has been designed to provide you with an understanding of the duties and responsibilities of a director, including those related to the Fiji Companies Act, 2015.

Through interactive workshop style sessions and the use of relevant case studies, this course will provide you with a comprehensive overview of the main components of directorship - governance, finance, strategy and risk - as they relate to the Fijian law.

The *Fiji Directors Course* consists of the following sessions run over three consecutive days:

Governance for Directors

This session covers *The Role of the Director and the Board* and an *Introduction to Board Meetings and Governance*. You will examine the duties and responsibilities of directors and the board; gain an introduction to the purpose and features of corporate governance; explore the director's role in monitoring performance, meeting

compliance obligations, as well as their rights. You will also deepen your knowledge of appropriate composition and structure of boards and the key requirements of good practice board operations.

Finance for Directors

This session includes *Introduction to Financial Statements for Directors* and *Assessing Financial Performance for Directors*. It will provide you with the skills to interpret and assess the three main types of financial statements - Balance Sheet, Income (profit and loss) and Cash Flow - to identify what information is required to drive board decisions. The session outlines the key responsibilities of a director in monitoring the accuracy and integrity of the organisation's financial accounting systems, and examines the financial aspects of directors' statutory duties.

Strategy and Risk for Directors

This session includes *Introduction to the Strategic Role of the Director* and *Risk: Issues for Directors*. You will learn how to focus on the long-term direction of your organisation, including identifying,

formulating and monitoring strategy. You will also learn to recognise the link between strategy and financial performance and how to measure strategy and risk against the organisation's objectives. The session also discusses director knowledge of risk, with the aim of improving participants' understanding of what risk is and of how risks faced by organisations are identified and measured.

Who should attend?

The *Fiji Directors Course* is suitable for non-executive and executive directors and senior executives who require an introduction to their duties and responsibilities.

How will you benefit?

Upon completion of the *Fiji Directors Course* you will be able to:

- Understand the Fiji Companies Act and how to stay compliant
- Understand the duties and responsibilities of a director
- Gain familiarity with governance and board meeting processes
- Get a director-oriented view of governance, finance, strategy and risk in varying organisational structures
- Take away easy to read course materials and tools you can use immediately
- Successfully complete all three sessions and the online assessment and you will also gain the *Fiji Directors Course Certificate*.

Course details

Date:

26 - 28 February 2020

14 - 16 October 2020

Time:

8.45am for 9.00am to 4.30pm

Venue:

Grand Pacific Hotel

584-628 Victoria Parade

Suva

Cost:

Member: \$3,950 FJD (VIP)

Non-member: \$5,550 FJD (VIP)

Contact:

International Division

t: +61 2 8248 6600

e: international@aicd.com.au



Fiji Directors Course

Wednesday 26 to Friday 28 February 2020, Suva

Wednesday 14 to Friday 16 October 2020, Suva

Australian
Institute of
**Company
Directors**

Send your completed form via email to:

International Division

international@aicd.com.au

Please do not send credit card information via email.

Have a question? Get in touch:

t: +61 2 8248 6600

e: international@aicd.com.au

w: aicd.com.au/fiji

ENROLMENT

Please complete the following form:

Member: Non-member:

Name: _____

Preferred name: _____

Position: _____

Company: _____

Address: _____

Postcode: _____

Telephone: _____

Mobile: _____

Email: _____

Member: \$3,950.00 FJD (VIP)

Non-member: \$5,550.00 FJD (VIP)

Choose your preferred payment option:

Places will only be reserved on receipt of payment.

(Course fee inclusive of VAT)

Email me a tax invoice to: _____

Billing to an organisation (fill details below)

Company name: _____

Billing address: _____

Contact person: _____

If a corporate card is used, I warrant that I am authorised to use it to pay for this course

Contact number: _____

Preferred contact time: AM PM

Acceptance of AICD terms

By ticking this box I confirm that I have read, understood and agreed to the following:

- The AICD Public Course Enrolment Terms and Conditions, including our policy about enrolment changes and refunds, available at aicd.com.au/global/terms-and-conditions
- The AICD Privacy Policy available at aicd.com.au/global/privacy
- The AICD Course Participant Code of Conduct available at aicd.com.au/fodassessment
- The AICD My Learning User Terms available at mylearning.aicd.com.au

Disclaimer

All details were correct at the time of printing. We reserve the right to make changes to the course without notice where necessary. This document will be your tax invoice. Please keep a copy. Australian Institute of Company Directors ABN 11 008 484 197.