

Membership Application Form 2019

The details provided by you on this form will assist the Australian Institute of Company Directors to provide information and services aligned with your specific needs. Please complete all sections and return to the Australian Institute of Company Directors Office (see back for contact details). Incomplete forms may be returned to obtain required information. Unsigned forms will be returned.



Stretched for time? This application form can also be completed online at aicd.com.au

Membership criteria

Which membership grade are you applying for?

Member (MAICD)

To join into the category of Member (MAICD) you must have at least two (2) or more years experience as:

A director or alternate director of a company

A senior executive with managerial responsibilities equivalent to those of an executive director

A partner or sole proprietor of a professional practice or unincorporated business

A member of local Boards of Advice of companies

Academic personnel at the level of, or equivalent to, Professor

Senior person with professional qualifications employed by a body corporate

Affiliate (AAICD)

Entry to the category of Affiliate (AAICD) is appropriate for anyone who:

Does not meet the extended requirements for becoming a Member (MAICD)

Is a full time student at an Australian Tertiary Education Institution, or has a general interest in our work

A continuing professional director development program called Director Professional Development applies to Member, Graduate and Fellow categories of member. Details can be found at aicd.com.au

Membership options are personal to the Member and are not transferable.

Please note we do not offer corporate memberships.

Which membership grade are you applying for?

Personal details

Mr/Mrs/Ms/Miss/Dr/Other: _____

First name: _____

Middle name: _____

Surname: _____

Preferred name (if applicable): _____

Honorifics (e.g. AO, AM): _____

Date of birth: DD / MM / YYYY

Gender: Male Female Undisclosed Unspecified

Do you identify as an Aboriginal or Torres Strait Islander person?
Yes No Prefer not to say

Preferred email: _____

Home contact details

Address: _____

Suburb/Town: _____ State: _____

Postcode: _____ Country: _____

Phone: _____ Mobile: _____

Emergency contact details

Name: _____

Telephone: _____ Relationship: _____

Business contact details

Position title: _____

Organisation name: _____

Address: _____

Suburb/Town: _____

State: _____ Postcode: _____

Country: _____

Phone: _____

Mobile: _____

I prefer to be contacted at:

Preferred phone contact: Business Home Mobile

Preferred mail contact: Business Home

I authorise AICD to contact my Personal/Executive Assistant and my Personal/Executive Assistant to contact AICD on my behalf. (See privacy policy for more information)

Name: _____

Phone: _____

Email: _____

Have you ever been found guilty of a criminal offence or had an offence proven against you?

Yes No

For the purposes of this application, you are not required to disclose spent convictions, or any other convictions or proven offences with a sentence of less than 30 months' imprisonment, on the condition that 10 years (or 5 years for juvenile convictions) has elapsed since the conviction was recorded or the offence proven. That is, you are required to disclose convictions, other than spent convictions, that are less than 10 years old (or 5 years for juvenile convictions). In this case, please specify the offence, date and place of conviction and sentence for each relevant conviction:

Have you ever been banned/disqualified from being a director, providing financial services or engaging in any other activity?

Yes No

If so, please provide details of your ASIC reinstatement including supporting evidence:

Have you ever been bankrupt or had a bankruptcy discharged or annulled? Yes No

If yes, please provide details including supporting evidence and bankruptcy discharge:

To the best of your knowledge have you, or any entity of which you are (or have been) a director, officer, senior manager or other decision-maker, ever been involved in any conduct that was not consistent with the objects, interests or reputation of the AICD as set out in the Constitution and Code of Conduct? Yes No

If yes, please provide details including supporting evidence:

Please identify the role you have held that is most relevant to your AICD membership

Organisation's name:

Job title:

When did you hold this role? MM/YYYY to MM/YYYY or present

Type of role (select one only)

- Academic
- Author
- Business Owner
- Chair
- Consultant
- Deputy Chair
- Economist
- Executive Director
- In between roles
- Manager
- Managing Director
- Non-Executive Director
- Other
- Partner
- Retired Director
- Company Secretary
- Senior executive reporting directly to a board
- Student

Sector of organisation

- Listed
- Private
- Not-for-profit (NFP)
- Public

Size of organisation

- Micro - less than five employees
- Small Business - less than 20 employees
- Medium - 20 to 199 employees
- Large - 200+ employees

Industry of organisation

- Agriculture, forestry and fishing
- Mining
- Manufacturing
- Electricity, gas, water and waste services
- Construction
- Wholesale trade
- Retail trade
- Accommodation and food services
- Transport, postal and warehousing
- Information media and telecommunications
- Financial and insurance services
- Rental, hiring and real estate services
- Professional, scientific and technical services
- Administrative and support services
- Public administration and safety
- Education and training
- Health care and social assistance
- Arts and recreation services
- Climate Change/Renewables
- Other services

Career history

Have you ever reported to a board? Yes No

If yes, what year did you first report to a board: _____

If yes, what role and organisation was this for: _____

Have you ever been a director? Yes No

If yes, what year did you first become a director: _____

If yes, what role and organisation was this for: _____

Are you on a board committee? (Please list) _____

If this role is a directorship, is it remunerated? Yes No

If this role is a non-executive directorship, is this your current main profession? Yes No

Career opportunities

Are you actively seeking a new/additional directorship? Yes No

Is your long term goal to pursue a professional director career? Yes No

I would like to hear more about...

Receive news and information that most interests you. Fill in your preferences below to help us deliver more relevant communications to you.

Sectors

Listed company Private company Government Not-for-profit

Core governance themes and interests

Advocacy agenda (economy, public policy and society)	<input type="checkbox"/>	Education and development - for you, your board and your business	<input type="checkbox"/>
Board and executive relationship	<input type="checkbox"/>	Innovation	<input type="checkbox"/>
Board and organisational culture	<input type="checkbox"/>	Reporting to the board	<input type="checkbox"/>
Community and grassroots governance	<input type="checkbox"/>	Small to medium businesses and boards	<input type="checkbox"/>
Corporate social responsibility and shareholder engagement	<input type="checkbox"/>	Strategy and risk	<input type="checkbox"/>
Diversity (gender, skills mix, board and executive team composition)	<input type="checkbox"/>	Technology, cybersecurity and digital disruption	<input type="checkbox"/>
Duties and responsibilities of executives, directors and boards	<input type="checkbox"/>	Thought leadership on governance (future trends)	<input type="checkbox"/>

Motivation to join

What prompted you to join our membership? (select one only)

I have received a new or additional directorship	<input type="checkbox"/>	I am exploring the development of a career as a director	<input type="checkbox"/>
A board member recommended I join	<input type="checkbox"/>	I want to network within director community	<input type="checkbox"/>
I am seeking further studies in governance and directorship	<input type="checkbox"/>	I want to contribute to advocacy for director issues	<input type="checkbox"/>
I want to improve my knowledge in corporate governance and director issues	<input type="checkbox"/>	Other	<input type="checkbox"/>

Tax invoice*

Amount payable

Australian Members (including GST)	
Joining fee	\$220.00
One year membership subscription	\$605.00
Total	\$825.00

Overseas Members (exclusive of GST)	
Joining fee	\$140.00
One year membership subscription	\$300.00
Total	\$440.00

*Prices quoted in Australian dollars and are valid from 1 July 2019 to 30 June 2020 unless otherwise advised.

Payment details

(Membership will only be confirmed on receipt of payment)

Please email me a tax invoice

Email: _____

OR

Please contact me for credit card details

Contact number: _____

Preferred contact time: AM PM

Is your company paying for your membership fee?
Yes No

If a corporate card is provided for payment,
I warrant that I am authorised to make this payment

Acceptance of AICD terms

By ticking this box I confirm that I have read, understood and agreed to the following:

The AICD Membership Terms and Conditions, including the policy on application processing and refunds. Terms and conditions are available at aicd.com.au/global/membership-terms-and-conditions

The AICD Privacy Policy available at aicd.com.au/global/privacy

We are unable to process this application without acceptance of our terms.

Disclaimer

The details on this form were accurate at the time of printing. Australian Institute of Company Directors reserves the right to make changes where necessary.

Personal Declaration

I meet the criteria and hereby apply for membership of Australian Institute of Company Directors. I agree to be bound by its Constitution and By-Laws and the Code of Conduct. I declare that all of the information provided by me on this form is true and correct and I am not aware of any circumstances which may affect my application other than those I have disclosed on this application form. I understand the Australian Institute of Company Directors is a not-for-profit company limited by guarantee and that my guarantee is limited to twenty dollars (\$20.00).

For further information refer to our website aicd.com.au

Signature: _____

Date: DD / MM / YYYY

We are unable to process this application without the declaration being signed and dated by the applicant.

What happens next

Email your completed form to memberservices@aicd.com.au or mail to the Australian Institute of Company Directors, 18 Jamison Street, Sydney NSW 2000. If you require assistance completing the form, please contact us on 1300 739 119.

Upon receipt of your application, and after your payment has been processed, you will receive a confirmation email. Membership is subject to Division Council approval. If approved, within approximately one month you will receive your membership pack. You will be entitled to member rates on courses, events and publications, and eligible for use of our post-nominals. Any application not approved, will be notified in due course and the fee refunded.

Contact details

**Australian Institute
of Company Directors**

Head Office

18 Jamison Street
Sydney NSW 2000

e: memberservices@aicd.com.au

t: 1300 739 119